

**Meeting Minutes**  
**Bois de Sioux and Mustinka Watersheds**  
**1W1P [Policy](#) Committee**  
**March 7, 2019 at 1:30 pm**

**Member Organizations**

Big Stone County  
Big Stone SWCD  
Grant County  
Grant SWCD  
Otter Tail County  
West Otter Tail SWCD  
Stevens County  
Stevens SWCD  
Traverse County  
Traverse SWCD  
Wilkin County  
Wilkin SWCD  
Bois de Sioux Watershed

**Committee Representative**

Commissioner Jay Backer  
Supervisor Dan Morrill  
Commissioner Bill LaValley  
Supervisor Randy Larson  
Commissioner John Lindquist  
Supervisor John Walkup  
Commissioner Ron Staples  
Supervisor Greg Fynboh **[Absent]**  
Commissioner Tom Monson  
Supervisor Chester Raguse  
Commissioner Eric Klindt  
Supervisor Kyle Gowin  
Manager Linda Vavra

**Designated Alternate**

Commissioner Doyle Sperr  
Sup. Odell Christenson **[Absent]**  
Com. Lee Rogness **[Absent]**  
Supervisor Richard Viger **[Absent]**  
Commissioner Neil Wiese **[Absent]**  
Supervisor Debbie Anderson  
Commissioner Kevin Leininger **[Absent]**  
Supervisor Carol Johnson  
Commissioner Dennis Larson **[Absent]**  
Supervisor Josh Deal **[Absent]**  
Manager Allen Wold **[Absent]**

**Also Present**

Henry VanOffelen, BWSR  
Pete Waller, BWSR  
Jamie Beyer, BdSWD  
Rachel Olm, HEI  
Kris Guentzel, HEI

**1. Call to order**

**2. Introductions**

**3. Approve Last Meeting's Minutes**

Upon motion by Backer, seconded by LaValley and carried unanimously, the Minutes of February 22, 2019 were approved.

**4. Recommend for Approval Claims**

An invoice from HEI in the amount of \$3,802.50 was reviewed. Upon motion by Monson, seconded by Vavra and carried unanimously, was recommended to BdSWD for payment. In January, BdSWD did receive a 50% payment of grant funds from BWSR.

**5. Advisory Committee Roster**

Committee members reviewed the following recommendations from the Steering Committee, which were approved by motion by LaValley, seconded by Backer and carried unanimously:

- Membership on the Advisory Committee will continue to be composed of the Steering Committee and 5 state agency representatives.
- Additional stakeholders/local experts will be brought in to discuss topics that are relevant to them.

- Stakeholders/outside experts will be identified and distributed equally.
- Steering Committee member attendance will be recommended, but not mandatory, at Advisory Committee Meetings.
- A minimum of three Steering Committee members must attend every Advisory Committee meeting.

HEI will prepare a standard contact message to be sent by delegated Steering Committee members to the identified stakeholders/local experts.

## **6. Plan Outline**

Upon motion by Lindquist, seconded by Larson and carried unanimously, the Plan Outline was approved as presented.

## **7. Planning Boundary and Planning Regions**

HEI presented details on the difference between BWSR's BdSWD 1970's district boundary map, the current BdSWD boundary map, and the proposed BdSWD boundary map (that includes revisions to the Southern Boundary) that is currently under consideration for approval by BWSR. Upon motion by Vavra, seconded by Larson and carried unanimously, committee members approved submission of the updated 1W1Plan boundary to BWSR, contingent upon BWSR's ratification of the boundary adjustment.

Moore Engineering confirmed that the new planning regions reflect the consensus reached at the previous Joint Committee meeting. Upon motion Morrill, seconded by LaValley and carried unanimously, the five planning regions were approved.

## **8. Participation Plan**

Upon motion by Walkup, seconded by Vavra, the Participation Plan was approved with the following additions recommended by the Steering Committee:

1. "No less than 3 Steering Committee members will attend Advisory Committee meetings."
2. "If Steering Committee absences becomes evident, at the discretion of the Steering Committee, Steering Committee member must attend Policy Committee meeting to explain absence."

Staples requested that, in the future, changes/suggestions/additions/edits are given to the Policy Committee in advance of the meeting, in order that the Policy Committee members have time to review and consider the information.

## **9. Revised Issues Table**

Committee members reviewed the table. Changes/comments/edits/additions are due to [bds wd@runestone.net](mailto:bds wd@runestone.net) on or by March 15, 2019.

## **10. Public Kickoff Meetings**

Committee members voiced support for the following recommendations from the Policy Committee: Wheaton and Wendell to act as sites to host the Public Kickoff meetings, which should be scheduled for the second week of April, from 7 – 8:30 pm. Light hors d'oeuvres could be served. BdSWD will put together a press release, and Traverse SWCD will put together an ad, and both will be distributed to the group for

posting to social media sites. Committee members are invited to attend both meetings, but at a minimum should attend:

- Wendell: Grant, Ottertail, Wilkin
- Wheaton: Traverse, Big Stone, Stevens